

DEC 12 2016

State of Texas
County of Panola

BOBBIE DAVIS
COUNTY CLERK, PANOLA COUNTY, TEXAS
BY B. Davis DEPUTY

On this 28th day of November, 2016, the Commissioners' Court of Panola County, Texas met in a Special Meeting of the Court at 9:00 AM in the Commissioners' Courtroom of said County with the following members of the Court present:

LeeAnn Jones	County Judge
Ronnie LaGrone	Commissioner, Precinct #1
John Gradberg	Commissioner, Precinct #2
Dale LaGrone	Commissioner, Precinct #4

And Commissioner Frank R. Langley, Jr. was absent, constituting a quorum of the Court. Also attending were Bobbie Davis, County Clerk, and Vicki Heinkel, Administrative Assistant to the County Judge. Attached to and made a part of these minutes is a list of other attendees and the office or organization that each represents. The following proceedings were held at this meeting:

PRAYER: Commissioner Ronnie LaGrone gave the prayer.

OPEN MEETING:

1. **CITIZEN COMMENTS:**

There were no citizen comments.

2. **COMMISSIONERS' REPORTS:**

There were no Commissioners' Reports.

3. **COUNTY JUDGE'S REPORT:**

There was no County Judge's Report.

4. **CONSENT ITEMS:**

PERSONNEL

- a. To record the change of Drug Court Project Director and Grant Writer to the new Panola County CSCD Interim Director, Kerian Henderson; and to record the update of the Court Coordinator on Drug Court Grant to Erica McCollister.

ROAD & BRIDGE

- a. None

MISCELLANEOUS

- a. To record the canvassed results of the November 8, 2016 General Election.

- b. To record Statement of Officer and Oath of Office forms for Panola County Clerk Bobbie Davis, Chief Deputy Clerk Rokesia Hicks, Deputy County Clerk Teresa Endsley and Deputy County Clerk Gina Goldman.
- c. To approve and record 2016 Budget Amendment No. 15.
- d. To record Panola County Emergency Services District No. 1 Annual Financial Report for the Year Ended December 31, 2015.
- e. To record Panola County Sheriff State Forfeiture Budget Amendment #1 for Fiscal Year 2016.

REQUESTS FOR CONFERENCE ATTENDANCE

- a. To approve and record a Request for Attendance at a Conference form(s) for the following Panola County elected official(s)/employee(s): Panola County Treasurer Joni Reed; PCSD Detention Officer Chris Dickerson; Panola County Veterans Service Officer James G. Young; and Panola County Assistant Criminal District Attorney Katie Nielsen.

Commissioner Dale LaGrone moved and Commissioner Ronnie LaGrone seconded the motion to approve all the Consent Items. The motion passed by a vote of 4-0, with Commissioner Frank R. Langley, Jr. absent.

A COPY OF EACH LETTER, AMENDMENT, REQUEST, AND/OR BOND IS ATTACHED TO AND MADE A PART OF MINUTES.

- 5. Commissioner Ronnie LaGrone moved and Commissioner John Gradberg seconded the motion to approve payment of current Panola County bills as prepared and submitted by the County Auditor. The motion passed by a vote of 4-0, with Commissioner Frank R. Langley, Jr. absent. SEE PAYMENT REGISTER ATTACHED.
- 6. Commissioner Ronnie LaGrone moved and Commissioner Dale LaGrone seconded the motion to approve new time sheets for use in 2017. The motion passed by a vote of 4-0, with Commissioner Frank R. Langley, Jr. absent. SEE TIME SHEET ATTACHED.
- 7. Commissioner Dale LaGrone moved and Commissioner John Gradberg seconded the motion to approve a service agreement between County Information Resources Agency (CIRA) and Panola County for email services. The motion passed by a vote of 4-0, with Commissioner Frank R. Langley, Jr. absent. SEE INFORMATION ATTACHED.
- 8. Commissioner Ronnie LaGrone moved and Commissioner John Gradberg seconded the motion to approve a renewal of the CodeRED Weather Warning Service for Panola County, Texas. The motion passed by a vote of 4-0, with Commissioner Frank R. Langley, Jr. absent. SEE CONTRACT ATTACHED.
- 9. Commissioner Dale LaGrone moved and Commissioner John Gradberg seconded the motion to approve Addendum No. 2 amending the intergovernmental contract for assessment of value for collection of taxes dated July 28, 1986 by and between Panola County, Texas and the City of Carthage, Texas. The motion passed by a vote of 4-0, with Commissioner Frank R. Langley, Jr. absent. SEE CONTRACT ATTACHED.
- 10. Following a brief description of the services performed on behalf of Panola County by Mary Kay Thomas, of Amazing Grants, Inc., Commissioner Ronnie LaGrone moved and Commissioner Dale LaGrone seconded the motion to authorize the County Judge to enter into a contract with Amazing Grants, Inc. for grant management services for the County's 2016 Texas Community Development Block Grant #7216026. The motion

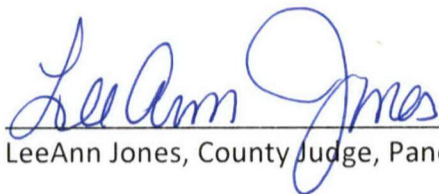
- passed by a vote of 4-0, with Commissioner Frank R. Langley, Jr. absent. SEE AGREEMENT ATTACHED.
11. Commissioner Dale LaGrone moved and Commissioner Ronnie LaGrone seconded the motion to authorize the County Judge to enter into a contract with Hayes Engineering, Inc. for project engineering for the County's 2016 Texas Community Block Grant #7216026. The motion passed by a vote of 4-0, with Commissioner Frank R. Langley, Jr. absent. SEE AGREEMENT ATTACHED.
 12. Commissioner Ronnie LaGrone moved and Commissioner John Gradberg seconded the motion to designate individuals as authorized signatories for the County's TXCDBG Grant #7216026 and execute authorized signatories designation form. The motion passed by a vote of 4-0, with Commissioner Frank R. Langley, Jr. absent. SEE INFORMATION ATTACHED.
 13. Commissioner Dale LaGrone moved and Commissioner Ronnie LaGrone seconded the motion to appoint Melinda Smith the Labor Standards Officer for TXCDBG #7216026. The motion passed by a vote of 4-0, with Commissioner Frank R. Langley, Jr. absent. SEE APPOINTMENT ATTACHED.
 14. Commissioner Ronnie LaGrone moved and Commissioner John Gradberg seconded the motion to approve procedures and resolutions for the grant as required by the Texas Department of Agriculture, including the Civil Rights Resolution, Limited English Proficiency Plan, and authorization of publication of the required Fair Housing Public Service Announcement. The motion passed by a vote of 4-0, with Commissioner Frank R. Langley, Jr. absent. SEE INFORMATION ATTACHED.
 15. Commissioner Dale LaGrone moved and Commissioner John Gradberg seconded the motion to authorize the County Judge to execute the initial acquisition report reporting no acquisitions. The motion passed by a vote of 4-0, with Commissioner Frank R. Langley, Jr. absent. SEE REPORT ATTACHED.
 16. Commissioner Ronnie LaGrone moved and Commissioner Dale LaGrone seconded the motion to approve a quote from FuneralSourceOne for the purchase of a three body upright mortuary cooler. The motion passed by a vote of 4-0, with Commissioner Frank R. Langley, Jr. absent. SEE INFORMATION ATTACHED.
 17. Commissioner Ronnie LaGrone moved and Commissioner Dale LaGrone seconded the motion to approve a sales order based upon the Government Records Services, Inc. contract which took effect September 1, 2016 for the digitization and preservation of public documents in the County Clerk's Office and authorize expenditures from the Records Management Fund 2017 Budget, account #160-660-54362 and County Clerk Archives Fund 2017 Budget, account #175-660-54061; and to authorize a purchase order to be executed and submitted. The motion passed by a vote of 4-0, with Commissioner Frank R. Langley, Jr. absent. SEE SALES ORDER ATTACHED.
 18. Commissioner Dale LaGrone moved and Commissioner John Gradberg seconded the motion to approve a sales order from ACS – Government Records Management, Inc. for work involved in fulfilling an open records request (2010-2016 images and indexes) on behalf of the County Clerk's Office, and to authorize purchase order to be executed and submitted. The motion passed by a vote of 4-0, with Commissioner Frank R. Langley, Jr. absent. SEE SALES ORDER ATTACHED.
 19. Commissioner John Gradberg moved and Commissioner Dale LaGrone seconded the motion to approve a sales order from ACS – Government Records Management, Inc. for work involved in fulfilling an open records request (1824-1936 indexes only) on behalf of the County Clerk's Office, and to authorize purchase order to be executed and

submitted. The motion passed by a vote of 4-0, with Commissioner Frank R. Langley, Jr. absent. SEE SALES ORDER ATTACHED.

20. Commissioner Ronnie LaGrone moved and Commissioner Dale LaGrone seconded the motion to adopt Resolution #2016-06 with regard to supporting TxDOT on improvements to US Highway 271 on an accelerated schedule in order to improve safety. The motion passed by a vote of 4-0, with Commissioner Frank R. Langley, Jr. absent. SEE RESOLUTION AND INFORMATION ATTACHED.

The meeting was then adjourned.

Dated this 28th day of November, 2016.



LeeAnn Jones, County Judge, Panola County, Texas



Bobbie Davis, County Clerk, Panola County, Texas

